



REGULAR BUSINESS

**MEETING OF THE
ST. JOHN'S TRANSPORTATION COMMISSION**

A meeting of the St. John's Transportation Commission was held on Thursday, June 27, 2019 commencing at Noon at the Metrobus Transit Centre, 25 Messenger Drive.

Present at the meeting were:

Wally Collins	Chair/Councillor
Shawn Skinner	Vice Chair
Ian Froude	Commissioner/City Councillor
Kirsten Morry	Commissioner
Paul Walsh	Commissioner
Kevin Breen	City Manager
Derek Coffey	Deputy City Manager, Financial Management
Judy Powell	General Manager
Heather Hopkins	Manager of Human Resources, Metrobus
Linda Ryan	Administrative Assistant

Absent:

Colleen Galgay	Commissioner
Dave Lane	Commissioner/City Councillor

I. PROCEDURAL

- The Chair called the meeting to order.
- L. Ryan recorded the minutes of the meeting.

II. APPROVAL OF AGENDA/MINUTES

- Commissioner Walsh moved that the agenda for this meeting date be approved as circulated; Vice Chair Skinner seconded the motion.
- Commissioner Froude moved that the minutes of the regular business be approved; Commissioner Walsh seconded the motion.

III. BUSINESS ARISING

- There was no business arising from the regular business meeting of the Commission held on May 30, 2019.

IV. NEW BUSINESS

1. New Transit Shelter – Military Road (The Gathering Place)

- A transit shelter on the south side will be installed at a small City park. Application for a permit to install the shelter has been submitted to the City.
- Staff will investigate into a suitable location on the north side.

2. Decision/Direction Note – Cigarette Butt Receptacles

- In response to a citizen's inquiry, Council agreed that this item should be referred to Metrobus to assess the feasibility of installing and servicing cigarette butt receptacles at transit stops throughout the system.

2. Decision/Direction Note – Cigarette Butt Receptacles (continued)

➤ The Decision Note outlined three (3) options that would address the removal of cigarette butts and container cleaning at Metrobus stops around the City. Discussion took place with the following suggestions/concerns noteworthy:

- 1) Implement an alternate service delivery model. (Example: Provide a grant to community group or social enterprise to undertake such a service.)
- 2) Consider it as a pilot project.
- 3) Contract out the job considering the City's flexibility under the Public Procurement Act.

➤ There are approximately 800 Metrobus stops in the City. The placement and servicing exceed the capacity of current resources. An outside provider, or additional financial resources, would be required.

➤ Key considerations are the budgetary/financial and manpower implications for Metrobus.

➤ The supply of receptacles alone is estimated at \$128,000 (\$160/unit X 800 stops).

ACTION:

It was agreed that Metrobus not undertake this project; rather it would be attended to on a complaint-based response.

3. Financial Statements—May, 2019

➤ Financials for the period May 1—31, 2019 were tabled and discussed.

4. Executive Summary—May, 2019

➤ The Executive Summary for May, 2019 was also tabled and discussed.

5. Kiosk at St. John's Convention Centre

➤ After discussions with St. John's Sports & Entertainment (SJSE) staff and Linda Bishop, Senior Solicitor with the City, a digital kiosk will not be installed at the Convention Centre at this time, and a new location with fibre op capabilities will be found for the fifth kiosk.

➤ It has been requested by SJSE that the existing shelter, which is incorporated into the building, and out of sight from the street, be removed because of undesirable activities that are ongoing in the shelter, particularly at night, and a traditional glass shelter re-installed onsite.

➤ Commissioner Froude asked that staff investigate other options for a kiosk downtown and to resolve the issues with the existing shelter. As a rider, he finds that the shelter convenient, especially in winter.

➤ Vice Chair Skinner insisted that an information/advertising kiosk be located on Water Street and all possibilities be exhausted in determining a site.

ACTION:

The General Manager will re-visit this item with S. McCrate at SJSE and L. Bishop, Legal Department at the City, to install a kiosk at the SJSE site.

6. Transit Priority System—Update

➤ All equipment has been installed and testing completed by Metrobus.

➤ We are awaiting the final step by the City of their installation of equipment and testing at the intersections.

V. OTHER (Information/Community)

1. Seniors' Day (June 6th)

➤ Metrobus hosted a booth at the City's Annual Seniors' Day on June 6th held at Paul Reynolds Community Centre to share information about transit.

➤ The Manager of Accessible Transit also attended the event and shared information about GoBus.

➤ Seniors' Day consists of presentations on topics pertinent to seniors' interests and provides them with information to enhance their quality of life and encourage active living.

➤ Seniors ride Metrobus free on all routes on Seniors' Day.

2. Law Enforcement Torch Run (LETR) - Special Olympics (June 14th)

- Metrobus participated in the Law Enforcement Torch Run (LETR) again this year.
- The Law Enforcement Agencies in Newfoundland and Labrador is a non-profit organization that raises awareness and funds for the Special Olympics. It's goal is to increase awareness and funds for Special Olympics athletes, as well as contribute to the quality of life in our communities.
- The LETR is made up of Enforcement Officers volunteering their time from the Royal Newfoundland Constabulary, Royal Canadian Mounted Police, Fisheries and Oceans Canada, Corrections and Community Services, Military Police, MUN Campus Enforcement, Sheriff's Office, Canadian Border Services and Government Services.

3. Coalition of Persons with Disability (CODNL) Awards (June 20th)

- Each year, CODNL presents four (4) Inclusion Awards to highlight the important work being done by community champions across the province.
- CODNL's Workplace NL – Inclusion Award, sponsored by Metrobus, recognizes an organization or agency for outstanding efforts to advance and support inclusion in the province.
- Commissioner Walsh thanked the General Manager for attending the 2019 Annual General Meeting and Inclusion Awards Ceremony at Holiday Inn on June 20th and Metrobus for their continued sponsorship of the award.

4. St. John's Day Weekend (The Link, June 22nd and 23rd)

- St. John's Day Celebrations were held on Friday, June 21st through Monday, June 24th in recognition of the incorporation of one of North America's oldest cities. Outdoor concerts, tours, family fun days and other events were held throughout downtown; all events were free and friendly for all ages.
- Rides were also free on "The Link" during St. John's Days between 10 a.m. to 5 p.m. Saturday, June 23 and Sunday, June 24 (Link route only).
- The Link connects downtown, Signal Hill National Historic Site and Quidi Vidi Village.
- Regular seasonal service of The Link begins on Wednesday, June 26th and operates Wednesday through Sunday, June 26th until September 29th.
- 2019 Link partners include: Parks Canada, Johnson GEO Centre, Provincial Historic Sites, Railway Coastal Museum, and City of St. John's.

5. Clean St. John's Outer Ring Road Clean-Up (June 23rd)

- The Outer Ring Road from Kenmount Road interchange to Logy Bay Road interchange was closed Sunday, June 23, from 8:00 a.m. to 4:00 p.m.
- The Department of Transportation and Works provided assistance to Clean St. John's for cleanup in the area. Individuals and groups volunteered for the one-day project.
- Transportation to the Outer Ring Road was provided by Metrobus from Confederation Building, West Block.

6. Third Annual Jessica Powell Memorial Fundraiser for SPCA (July 5th)

- This event is held in memory of employee Jessica Powell who was tragically killed in a car accident on her way to work on July 6, 2017. Jessica was a mechanic and was 23 years old.
- Monies raised from a BBQ will be donated to the SPCA in her memory to honour Jessica's love for animals.

7. Mundy Pond Regatta (July 6th)

- Metrobus supported the 2019 Mundy Pond Regatta via advertising on the new digital kiosks situated at routes serving the Munday Pond area.
- This is a community event, gaining in popularity each year, organized by Transit Operator Tracy Pope and a team of volunteer citizens of Mundy Pond.

8. Eighth Annual Metrobus Pink Days In Bloom In Support of CCS-NL (September 6th)

- This annual event in support of Pink Days In Bloom and the Canadian Cancer Society– Newfoundland and Labrador was rescheduled from May to September.
- Employees and Transit Operators will wear pink and pink ribbon decals will be displayed on transit buses to raise awareness of breast cancer.
- Various fundraising activities will also be held throughout the week in support of the work being done by medical researchers through the Canadian Cancer Society and Daffodil Place.

9. Summer Meeting Schedule

- There is typically no regular business meeting of the Commission held in July due to summer vacation schedules, Members, however, chose to hold a meeting this year and will be contacted to confirm a July meeting date.

VI. ADJOURNMENT

- The meeting adjourned at approximately 1:00 PM, immediately followed by the in camera business meeting of the Commission.

Respectfully submitted,

Wally Collins
Chair

Linda Ryan
Administrative Assistant