

## GENERAL MANAGER'S REPORT

Date submitted: July 18, 2024

### Community Bus

The Community Bus arrived on June 12<sup>th</sup> and has been at City Tire for a few weeks for warranty work. It was transferred to our facility last week. This week the logos/stripping and onboard equipment is being installed.

### RFP - Stop Announcement System

The RFP was released on July 10<sup>th</sup> with a closing date of August 6<sup>th</sup>.

### Spring Cleaning Day

Our annual Spring Cleaning Day was held on June 12<sup>th</sup>. Staff clean and tidy their work and general office areas and discard old files and paper. There were 48 boxes of paper shredded.