

MINUTES – FEBRUARY 27, 2025

Meeting of the St. John's Transportation Commission
Thursday, February 27, 2025 12:00 PM
In-Person at 25 Messenger Drive and online via WebEx

REGULAR

In attendance:

James Greey	Chair
Tolulope Akerele	Commissioner
Josh Smee	Commissioner
Derrick Hutchens	Commissioner
Paul Canning	Commissioner
Ron Ellsworth	Commissioner/City Councillor
Maggie Burton	Commissioner/City Councillor
Kevin Breen	City Manager
Derek Coffey	Deputy City Manager, Finance & Corporate Services
Judy Powell	General Manager
Donna Power	Administrative Assistant

I. PROCEDURAL

The meeting was called to order at 12:02 pm.

II. AGENDA

MOTION: To approve the agenda as presented.

Moved by Commissioner Akerele; seconded by Commissioner Burton. Motion carried.

III. MINUTES

MOTION: To approve the minutes of the January 30, 2025, regular meeting as presented.

Moved by Commissioner Burton; seconded by Commissioner Canning. Motion carried.

IV. BUSINESS ARISING

1. Committee Membership

An updated list of committees and members is included with the meeting documents.

With the introduction of the “Metrobus Accessibility Committee”, which is operational in nature, the commission’s Accessibility Committee will be discontinued. Any matters related to accessibility that need the Commission’s attention will be brought forward as part of regular reporting or discussed at a meeting of the Commission.

Chair Greey noted that he will also join the Metrobus Accessibility Committee.

V. NEW BUSINESS

1. Facility Upgrade - Electrification

Staff from Metrobus and the City are continuing to work with Stantec to design a plan for upgrades to the Depot to accommodate electric vehicles. When a design is available, it will be brought forward to the Commission.

2. Vans for GoBus

GoBus is experiencing increasing demand and Tok Transit has more drivers than ever before and are at a point where they could utilize more vehicles to expand capacity. One of the approved projects under ICIP funding was the purchase of 10 cutaway buses for the on-demand service, of which only 3 were required.

Permission was sought to change the scope of that project to allow purchase of up to 3 minivans to be used for GoBus. This request was approved.

The vans will be non-accessible and will be used to transport ambulatory customers (who make up two-thirds of the ridership) and will allow better access to buses for customers who use wheelchairs/mobility devices.

Procurement will happen via a limited-call process with the goal of having the vehicles in service as soon as possible.

3. Reports

i. General Manager’s Report

The report was provided for the Commission’s consideration.

ii. Executive Summary Report

GoBus: The no-show policy has not yet taken effect, but some initial feedback has been positive.

Maintenance: Staff continue to work with the supplier, but the process of securing parts has been challenging, and options are quite limited because the parts are unique.

VI. OTHER

The next meeting of the St. John's Transportation Commission will take place on March 27, 2025, at noon.

VII. ADJOURNMENT

Business concluded at approximately 12:19 PM.

MOTION: To adjourn the February 27, 2025, regular business meeting of the St. John's Transportation Commission.

Moved by Commissioner Ellsworth. Meeting adjourned.