

## MINUTES – JULY 31, 2025

Meeting of the St. John's Transportation Commission  
Thursday, July 31, 2025 12:00 PM  
In-Person at 25 Messenger Drive

### REGULAR

#### In attendance:

James Greey	Chair
Tolulope Akerele	Commissioner
Paul Canning	Commissioner
Derrick Hutchens	Commissioner
Ron Ellsworth	Commissioner/City Councillor
Maggie Burton	Commissioner/City Councillor
Kevin Breen	City Manager
Derek Coffey	Deputy City Manager, Finance & Corporate Services
Judy Powell	General Manager
Donna Power	Administrative Assistant

#### Regrets:

Josh Smee	Commissioner
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### I. PROCEDURAL

The meeting was called to order at 1:18 PM.

### II. AGENDA

Two additional agenda items were requested:

- i) Stroller Policy
- ii) Continuous Improvement Program

**MOTION:** To approve the agenda with the above noted amendments.

Moved by Commissioner Akerele; seconded by Commissioner Coffey. Motion carried.

### III. MINUTES

**MOTION:** To approve the minutes of the June 26, 2025 regular meeting as presented.

Moved by Commissioner Ellsworth; seconded by Commissioner Canning. Motion carried.

#### **IV. BUSINESS ARISING**

##### **1. Canada Games Update**

With the anticipated upcoming surge in ridership from the Canada Games, a new route 34 has been established to connect major venues. The route will have two buses and provide 30-minute service. Information has been shared with Canada Games staff to pass along to participants and ticket holders. It is also available online, including an interactive map. All bus stops along the routes will be temporarily changed to include the new route 34 and will display the Canada Games symbol. Detours required to facilitate events along regular routes have also been prepared.

#### **V. NEW BUSINESS**

##### **1. Ratification of E-Poll - SUV for GoBus**

**MOTION:** To ratify the e-poll conducted on July 3, 2025, approving the purchase on a SUV for GoBus.

Moved by Commissioner Ellsworth; seconded by Commissioner Hutchens. Motion carried.

##### **2. Reports**

###### **i. General Manager's Report**

No discussion.

###### **ii. Executive Summary Report**

Maintenance: Staff are still working to source parts of the Vicinity buses though currently they remain out of service.

###### **iii. Financial Statements for June 2025**

No discussion.

##### **3. Stroller Policy**

The stroller policy was recently updated to reflect the different seating configuration in the new hybrid buses. All policies are available online or by contacting Metrobus. It is important for all customers traveling with strollers to note that at any time and on any bus they could be required to fold and store the stroller in accordance with the policy.

#### **4. Continuous Improvement Program**

The City has a continuous improvement program that is meant to help departments find improvements and efficiencies. Metrobus has availed of training opportunities from the City and reports on improvements through the city's strategic plan. The General Manager noted that continuous improvement is a fundamental guideline for everyday business at Metrobus and is something all staff are committed to.

#### **VI. OTHER**

The next meeting of the St. John's Transportation Commission will take place on August 28, 2025, at noon.

#### **VII. ADJOURNMENT**

Business concluded at approximately 1:34 PM.

**MOTION:** To adjourn the July 31, 2025, regular business meeting of the St. John's Transportation Commission.

Moved by Commissioner Burton. Meeting adjourned.